CONFIDENTIAL

15 June 1964

MEMORANDUM FOR: Director of Training

SUBJECT

25X1X4

: Annual Report to the President's Foreign Intelligence

Advisory Board

REFERENCE

: Memo dtd 28 Apr 64 to DD/S Offices fr SPA-DD/S,

same subject

- 1. The report covering your office's activities for Fiscal Year 1964 should be submitted no later than 15 July 1964. The content should be limited to matters having broad policy or managerial implications rather than elaborate details which would be inappropriate for review by the President's Foreign Intelligence Advisory Board.
- 2. The previous submittal from your office, covering the last half of Fiscal Year 1963, was reviewed and consolidated in order to de-emphasize detail. Pertinent extracts of the submittal are shown below for the purpose of assisting you in developing the forthcoming report:
 - "2. Following are the significant events involving the Support areas: during the six months ending 31 March 1963:
 - a. Paramilitary activities in Southeast Asia
 - The Cuban Crisis.
 - c. Communications upgrading in Latin America and elsewhere which was directed by the Subcommittee on Communications of the Executive Committee of the National Security Council.
 - d. Increased emphasis on computer applications.
 - e. Personnel improvements.



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TRAINING

"15. Action was initiated on a new program designed to identify and train in a broad an comprehensive fashion at the mid-point in their careers those employees having demonstrated potential for future executive and managerial roles. The training will be formal in nature and consistent with the potential of the individuals as well as the Agency's needs. The Mid-Career Training Program may include specialists as well as those selected for more general responsibilities. It is designed to teach participants what they need to know about other CIA components, other U.S. Government Agencies, and foreign and domestic political factors affecting U.S. Government policies and actions.

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3. Should additional guidance regarding format and content of the report be received from the President's Foreign Intelligence Advisory Board, it will be transmitted to your office immediately.

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Special Planning Assistant to the Deputy Director for Support

